DENEEN POTTERY

Order Form

Date: _____

2325 Endicott Street - St. Paul, Minnesota 55114
Toll Free 888-646-0238 • 651-646-0238 • Fax 651-646-8605

Bill to Address

Your Name_____
Business Name_____
Address_____
City_____
State_____ Zip _____
Phone_____ Fax _____
Web Address _____
E-mail _____

Shipping Address

Your Name _____
Business Name_____
Address_____
Suite # _____
City _____
State _____ Zip_____

Please indicate type of Romance Card

- ☐ Deneen Pottery logo informational.
- ☐ This Coffee Mug is for sale from your Innkeeper.

Guidelines for mug order [25 per color & 50 per style]

25 piece order (1 style, 1 color option)
50 piece order (1 style of mug, up to 2 color options)
100 piece order (2 styles of mug, up to 4 color options)

Qty. Ordered	Item #	Description of item	Color	Unit Price	Total

Schedule Delivery - Help us, help you keep mugs on your shelves.

Place your order now! Pick a delivery date when you would want mugs to arrive and we will get your order into production right away. When your order is complete it will be placed on our shelves until your date arrives.

There is no additional cost for us to do this, we will only charge your card when your order ships.

Please ship my order on the follow date_____.

Terms for all Orders

- All first orders must be prepaid, minimum $400.00, includes First Time Set-Up Charge.
- Shipping will be billed separately on final invoice when order is shipped.
- Reorders; minimum $150.00.
- Payment due at time of shipping: Amex, Discover, Mastercard, Visa, Check or UPS C.O.D.
- Custom orders may come with up to a 10% overrun which will be shipped and invoiced.
- Custom orders may have a 10% under run which will not be remade except by customer request.
- Returned check fee: $30.00.
- Rush charges 25%. Reorders will be shipped in approximately 14 business days, after order has been approved, New orders will be shipped approximately 20 business days after order has been approved.
- All of our Pottery items are Hand Made and subject to variations is size, color, and glaze consistency and are not considered seconds because of these variations from order to order.
- No returns are accepted without prior approval from Deneen Pottery
- By placing an order with Deneen Pottery you agree to the terms and conditions above.

Payment Method: Discover___ American Express___ Visa___ Master Card___
Card number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Exp: ☐☐/☐☐
Signature of Authorized Cardholder